

JUDITH A. FREEMAN-SHIMEL

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Cruz Bay, VI 00830

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Summary

A motivated self-starter, skilled in mass media communication through writing, photography, interviewing and research. An experienced manager and team leader of those tasked with meeting daily goals.

Skills

Writing Administration and Management
Media Production and Processing Active Learning

Experience

Freelance Writer

Jul 1990 – Current

Self-Employed

Cruz Bay, St John

- Providing content to news organizations, broadcast outlets and publications in the U.S.
- Virgin Islands.
- Clients include Brodhurst Printery, Christainsted, V.I.; St.
- John Tradewinds News, Cruz Bay V.I.; Virgin Islands Source, Charlotte Amalie, V.I.
- Ottley Communications, St. Thomas, V.I.; PEO Productions, Charlotte Amalie, V.I.; Knight Quality Stations, Charlotte Amalie, V.I.; Associated Press, Guaynabo, Puerto Rico.

Publications include:

VI-EPSCoR Newsletter, UVI/National Science Foundation

Executive Director

Aug 2011 – Dec 2013

St. Ursula's Multipurpose Center

- Led the daily operations of a church-based non-profit primarily serving senior citizens with a daily meal and organized activities; Administered grants for (3) social service programs through the V.I.
- Department of Human Services, including St.
- John Meals-On-Wheels.
- Organized fund raisers with the goal of purchasing a van for St. Ursula's Multipurpose Center.
- Recruited volunteers for special projects at the multipurpose center; processed payroll, interviewed candidates for staff positions.
- Prepared quarterly reports in support of grant funding provided by the V.I. Department of Human Services; prepared annual application for renewal of grant funding from the V.I. Department of Human Services

News Director/Broadcast Producer

Mar 2003 – Feb 2009

Ackley Media Group

- Managed operations for a radio station newsroom, WVWI-AM, St.

- Thomas; Produced 31 newscasts weekly, ranging from 5-minute Morning News Updates, 45-minute evening newscasts and multi-hour live news special events.
- Processed a bi-monthly payroll for news department personnel.

Education

Bachelor of Science

Hunter College (City University of New York)

New York, NY

Jan 1986

Associate of Arts: Liberal Arts

Borough of Manhattan Community College

New York, NY

Jan 1975